### OFFICE OF THE MANAGEMENT SOCIETY, FISHING HARBOUR, PARADEEP

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#### Letter No 378/ Date25.10.2016

- 1. The Commissioner-cum-Secretary, Fisheries and ARD Deptt, Govt. of Odisha-cum- Chairman, MSFH, Paradeep
- 2. The Director of Fisheries, Odisha, Cuttack-cum-Vice Chairman, MSFH, Paradeep
- 3. The Chairman, Paradeep Port Trust, Paradeep
- 4. The Collector, Jagatsinghpur
- 5. The Superintendent of Police, Jagatsinghpur
- 6. The Director of Ports & IWT, Bhubaneswar
- 7. The Addl. District Magistrate, Paradeep
- 8. Chief Executive, National Fisheries Development Board, Hyderabad
- 9. Director, CICEF, Bangalore
- 10. Joint Director of Fisheries (Coastal), Odisha.
- 11. The Managing Director, FISHFED, Bhubaneswar
- 12. The Tahasildar, Kujang
- 13. The Executive Engineer, FED, Bhubaneswar
- 14. The Deputy Director of Fisheries, Marine South, Cuttack
- 15. The District Fisheries Officer, Jagatsinghpur
- 16. Representative of MPEDA, Bhubaneswar
- 17. The President, OMFPA, Paradeep
- 18. The President, Utkal Marine PFP & MCS Ltd, Paradeep
- 19. The President, SMUBB PSS Ltd, Paradeep
- 20. The President, Paradeep MPFP & MCS Ltd, Paradeep
- 21. Representative of Traditional Boat Owners Association, Paradeep
- 22. Representative of Transporters Association, Paradeep
- 23. Representative of Exporters Association, Paradeep
- 24. The Manager, Management Society, Fishing Harbour, Paradeep

Sub: Transmission of the proceedings of the 7th G.B meeting of MSFH, Paradeepregarding.

Sir,

With reference to the captioned subject, I am to communicate herewith the proceedings of 7th Governing Body meeting of MSFH, Paradeep which was held in the Administrative building of Fishing Harbour on 19.10.2015 duly approved by the Commissioner-cum-Secretary, Fisheries & ARD Department-cum-Chairman, MSFH, Paradeep.

This is for favour of your kind information and necessary action.

Yours faithfully,

Secretary, Management Society, Fishing Harbour, Paradeep

# PROCEEDINGS OF THE 7<sup>th</sup> GOVERNING BODY MEETING OF THE MANAGEMENT SOCIETY, FISHING HARBOUR, PARADEEP HELD ON 19.10.2016

The 7<sup>th</sup> Governing Body meeting of the Management Society, Fishing Harbour Paradeep, was held in the Administrative building of Fishing Harbour, Paradeep on 19.10.2016 at 11.00 AM under the Chairmanship of Shri Bishnupada Sethi, IAS, Commissioner-cum-Secretary to Govt. of Odisha, Fisheries& ARD Department. The list of participants are enclosed in **ANNEXURE-I**.

At the outset, the Additional Fisheries Officer (Marine), Kujang-cum-Secretary, Management Society, Fishing Harbour (MSFH), Paradeep welcomed the Chairman, Head of EB and other members of the Governing Body. Thereafter, the Chairman inaugurated the logo of the Management Society, distributed ID Card-cum-Entry Pass to the stakeholders and distributed prizes to the best workers of the Management Society, Fishing Harbour, Paradeep.

## Agenda-01 CONFIRMATION OF PROCEEDINGS OF THE 6<sup>th</sup> GOVERNING BODY MEETING

The proceedings of the 6<sup>th</sup> Governing Body meeting held on 06.12.2015 were confirmed since no objection or suggestion was received from any quarter.

Agenda No.	Action points of the 7 <sup>th</sup> GB	Action suggested
2.1	Developmental work under NFDB Grant & Preparation of 2 <sup>nd</sup> Phase estimate: The Chairman instructed the EE, FED to prepare Comprehensive DPR integrating different requirements within a time period of 2 months including a boat repair yard, a Gate for the Fishing Harbour, infrastructure to make the Harbour free from the Stray cattle, dog etc.  The Chairman had also instructed the EE, FED Bhubaneswar to prepare another DPR for developing a separate Jetty.	

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	In view of Coastal security the Chairman had suggested for construction of a market complex inside the Harbour area having separate entrance & exist and to incorporate the item in the Comprehensive DPR. The Chairman also instructed to repair the damaged boundary wall of the FH.	prepared within one month time.  The Chairman asked to take up the minor repairing and maintenance work of the FH out of MS fund. The collapsed boundary wall to be repaired immediately by the MS.  Action: EE, FED/ Secretary, MSFH
2.3	Survey work for dredging of Harbour Basin & River Mouth: The Chairman had instructed the EE, FED to submit a proposal within 15 days' time on survey work for dredging of Harbour basin & river mouth for safe navigation of fishing vessels.	The AE, FED informed the House that the dredging of Harbour basin work would be started within next 15 days' time. For river mouth dredging bathymetric survey is to be prepared by engaging IIT, Chennai& estimate should be prepared by FED. Further, the Chairman suggested to prepare a comprehensive agenda for discussion with PPT.
		Action : EE, FED/Secretary, MSFH
2.4	Collapse of Jetty: The Chairman directed the EE, FED to ensure good quality of work to protect the collapsed jetty during last Phailin and avoid further damage.	The Chairman instructed the AE, FED to take steps for making supplementary provision in Budget for shore protection measure. The President, OMFPA is also requested to pursue the matter.  **Action: EE, FED/President, OMFPA**
2.5	Removal of Sunken Barge:	
		During the Harbour basin dredging, the silt inside the barge will be cleared and then only the sunken barge can be removed. Steps be taken immediately after dredging is over.  Action: EE, FED/ Secretary, MSFH
2.6	Fixation of tariff for diesel outlet: The Chairman directed to convene a meeting with different Oil company with Director of Fisheries, Odisha for fixation of tariff for diesel outlet working inside the FH.	Diesel outlets operated by the concerned societies inside MSFH are to pay minimum tariff of Rs.0.25/ sq ft. It was decided to write to Oil companies for the same. The Presidents of 3 Co-operative Societies are advised to pursue the matter with the Oil companies and sort out the matter.  **Action: Secretary, MSFH/Presidents of Co-operative Societies.**

Construction of Market Complex: The Comprehensive DPR will be

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Gear Shed/Shopping of The Executive Engineer, FED was Co-op Society office asked to prepare estimate to repair Buildings&Administrative office office building of Utkal MPFP&MCS building: The Chairman had advised Ltd. within15days and work will be the EE, FED to incorporate the items taken up by MSFH. Repairing of other in the proposed DPR. units to be proposed in comprehensive DPR. Action: EE, FED/Secretary, MSFH 2.9 Repair of Bollards/Steps in the The work is over. Jetty: The EE, FED was requested by the House to prepare an estimate to repair Bollards & steps with SS and non- eroded materials within one month to avoid any more death causality. 2.10 Power supply to the Harbour by the vivid discussion PPT: The Chairman advised the EE, was TheChairman instructed to incorporate FED to include a provision for a the matter in the comprehensive dedicated power supply in the DPR agenda for discussion with PPT after obtaining a fresh estimate from Authorities. CESU. The Executive Engineer, FED to incorporate provision for dedicated power supply to Harbour in the DPR. Action: EE, FED/Secretary, MSFH 2.11 Re-allotment of Vacant Unit: It was After vivid discussion, the House decided in the last GB to collect one advised to shift the net menders to time premium(Salami) from the identified SW side of FH immediately. Shopping Units and to execute fresh agreement with the possessors having genuine documents in place As proposed by Shri S.K. Biswal, the of the old allotment made by the PPT. vacant units are to be allotted by the allotment Committee In the last GB the House decided to agreed upon in the House. issue notice & evict all the illegal occupants or stop the activities of the A vivid discussion was held on the matter on Salami & fresh agreement defaulters. with the possessors. The House advised the MS to execute fresh agreement with all the possessors without any Salami amount. The agreement is to be signed after clearance of outstanding dues of MSFH, if any. Action: Secretary, MSFH

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Repair

2.13	CCTV installation: It has been	The Chairman instructed to
2.13	advised to systemise the installation of CC Camera at the main entrance gate after completion of modification/alternation of the entrance gate.	incorporate the item in the proposed DPR.  Action: EE, FED
		Action: EL, FLD
2.14	Setting of Pre-processing Plant	The Chairman instructed to incorporate the item in the proposed DPR and agenda point is dropped.
	1 7 7	Action: EE, FED
2.16	Payment of Outstanding dues of PPT pending with various units: The House advised for continuous persuasion on this matter for payment of the PPT dues lying un recovered on various units of the FH.	As per the decision of the house, it will be placed in the comprehensive agenda to be discussed with the PPT Authorities.
	£**	Action: Secretary, MSFH
2.17	Opening of Bank Branch/ Extension Counter: The House emphasised on a bank branch or extension counter inside the FH to facilitate the fishermen.	The Chairman instructed to contact all the Banks located at Paradeep for opening a bank branch inside the FH to cater the need of the fishermen. Opening of one Current A/C in SBI, Paradeep Branch has been approved.
		Action: Secretary, MSFH
2.19	The Chairman has instructed to organise training and awareness camp inside the FH for creating awareness on sanitation, hygienic & quality and focus various welfare of the Govt. at regular interval.	<b>DEVELOPMENT TRAINING</b> for the crew, skippers&mechanics engaged in
		Action: JD (Coastal)/Secretary, MSFH

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2.20	Dry Fish	m 17
2.20	DIY IISH	The House unanimously appreciated the closure of rotten/ dry fish auctioning/ selling inside the FH. The Secretary, OMFPA requested the Chairman to have an all Odisha ban on similar activities. The Chairman advised JD (Coastal) to issue instructions for all Odisha ban on production of dry fish on board fishing vessels.
		Action: JD (Coastal)
2.21	Lease of Community Toilet/ Canteen	The House approved the leasing of 4 nos. of Community Toilet & Canteen inside the FH. The agenda is dropped.
3	REVISION OF TARIFF: The MS is collecting revenue based on old tariff made by the PPT since inception. Considering the present scenario with day to day developmental activities taken up by the Management Society, generation of funds is mandatory & discussion may	It was decided to collect Entry fees from JCB, Hydra & Crane @ Rs. 100/-, 200/- & 500/- respectively in addition to the existing practice.  The House decided to increase the Ground rent of Gear Shed & Shopping Unit from Rs.2/- to Rs.3/- per sq. ft. per month.
	please be made to increase the tariff as per suggestion listed in ANNEXURE-II	Berthing fees of outside boats & big vessels is increased from Rs.300/- to Rs.500/- per day & Rs.2000/- to Rs.3000/- per day respectively.
		All other tariff remain unchanged till dredging is over.
		Action : Secretary, MSFH
4	STAFF POSITION: The workers and sweepers engaged by OMFPA will work under Management Society henceforth and security personal engaged by service provider in the Harbour. The details of staff position are given below.	The House approved the engagement of workers and sweepers engaged by OMFPA as semi-skilled category & to work under Management Society henceforth with regular deduction of EPF/ ESI as per Govt. norms.
	<ul> <li>a) Gate Staff-07 nos.</li> <li>b) Collection Counter-04nos.</li> <li>c) Water Supply Point-04nos.</li> <li>d) Sweeper -10nos.</li> <li>The gate staff are getting wage as unskilled labour (Rs.200/- day) whereas all others including sweepers are</li> </ul>	4 Nos. of Security Guards engaged by service provider (Top Guarding Services Pvt. Ltd) will get minimum wage of Rs.8062/-per head plus service tax as applicable in order to cover them under EPF/ESI.

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getting wages as Semi-skilled labours (Rs.220/ day) which creates disparity. The house may consider all the workers as semi-skilled which will not put much financial burden on MSFH.

Keeping in view the increased activity inside the FH, the House approved to deploy 04more security guards. The Chairman emphasized to deploy 01-electrician & 01-plumbler on contract basis.

4 nos. of Security Guards are engaged by service provider @ Rs. 5100/- plus service tax for each per month and is emphasising on increasing the wages to Rs.8062/-per head in order to cover them under EPF/ESI.

Action : Secretary, MSFH

Keeping in view the increased activity inside the FH, it is proposed to deploy 04 -more security guards, 01- electrician & 01-plumbler.

GRANT-IN-AID: It is suggested that an annual Government aid amounting to Rs.20.00 lakhs may please be sanctioned in favour of MSFH, Paradeep for taking up Repair & maintenance work inside the FH, Paradeep every year. Discussion may please be made

The Chairman advised the JD (Coastal) to propose a new state plan scheme "Repair& maintenance of Fishing Harbour" for provision of budgetary allocation for annual Repair & maintenance work inside the Fishing Harbours of the State.

Action: JD (Coastal)

CONSTRUCTION OF CYCLONE SHELTER CENTRE: It is suggested to construct two Cyclone centres inside the FH, Paradeep for safety of Fishermen during Cyclone, Tsunami & other bad weather conditions which are highly essential. Discussion may please be made.

The House approved for construction of at least 2 Cyclone Centres inside the FH, Paradeep for safety of Fishermen during Cyclone, Tsunami & other bad weather conditions. Proposal in this respect is to be moved to Govt. in Fisheries & ARD Deptt. For allocating funds.

Action: JD (Coastal)

SOLID WASTE MANAGEMENT:
MSFH has made an agreement with
Paradeep Municipality for disposal of
Solid waste (Proceedings of 12<sup>th</sup> EB)

The House approved the steps undertaken by the MSFH for solid waste management with Paradeep Municipality and advised to approach

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be approved. Paradeep Municipality of Solid waste on daily basis. User has committed to dispose of the charges @ Rs.5000/ month is wastes at least twice in a week. approved. provide waste bins at strategic locations & construct 03 nos. of VAT, Community Urinal & Toilet inside FH. Action: Secretary, MSFH ALLOTMENT OF LAND FOR LPG The House approved allotment of land OUTLET: As per Govt. letter No. to FISHFED measuring 30m x 30m at 7754 4Fy-0009-2016/FARD the East corner of FH for LPG outlet. Dt.21.06.2016 a suitable area at the East corner of FH adjoining to Helipad has been allotted for LPG outlet to FISHFED in consultation with the EB members. The House may please approve. Action: Secretary, MSFH 9 PURCHASE OF ITEMS: For day to The House approved the purchase of day activities of the MS, it is proposed all item listed. to purchase one no. of Laptop, one Inverter, 2 more nos. of Billing Machines etc. as these are highly essential. Approval may please be made. Action: Secretary, MSFH 10 DETAILS OF INCOME The details of Income and Expenditure AND EXPENDITURE OF THE of the Harbour for the period 2015-16 HARBOUR: The details of Income & 2016-17 (Up to Sept, 2016) was and Expenditure of the Harbour for placed before the House for kind the period 2015-16 & 2016-17 (Up to information of the members. Sept., 2016) as shown in Annexure-I, & II is placed before the house for information and discussion. 11 APPROVAL OF EXPENDITURE The House approved the expenditure INCURRED FROM Dec, 2015 to incurred from 01.12.2015 Sept, 2016: The expenditure incurred 30.09.2016 as Annexure-III. on various heads amounting of Rs.73,39,328/- for management of day to day activities of Fishing Harbour during the period from 01.12.2015 to 30.09.2016 shown in Annexure-III is put before the House for necessary information and kind approval.

the Paradeep Municipality for disposal

@ Rs.5000/ month which may please

## 12 ANY MISCELANEOUS MATTERS WITH THE PERMISSION OF THE CHAIR

 Registration & renewal of Puri Boats at Paradeep.

The Commissioner instructed the JD (Coastal) for registration & renewal of 84 nos. of Puri boats operating from Paradeep to be made at Kujang by Addl. Fisheries officer (M) Kujang with immediate effect.

Action: JD (Coastal)

2. EIA approval of Paradeep FH

The House decided for EIA approval of Paradeep FH and instructed Secretary MSFH to initiate action for the same.

Action: Secretary, MSFH

3. Water Tourism

The House decided to give preliminary permission to M/s. Pradipta Ku. Sahoo for development of water tourism around Fishing Harbour, Paradeep.

Action: Secretary, MSFH

 Coastal Security & maintenance of Log Book.

The Chairman instructed to maintain logbook of fishing vessels and carrying of MFID cards by the crew during fishing. Life jacket, lifebuoy & other life saving equipments are to be provided in each vessel.

Action: JD (Coastal)/Secretary, MSFH

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Commissioner-cum-Secretary, Fisheries & ARD Deptt.-cum-Chairman, Management Society, Fishing Harbour, Paradeep

> Commissioner-ourn-Secretary Government of Odisha F & ARD Department

ANNEXURE- I

LIST OF MEMBERS PRESENT IN THE MEETING				
SI. Name		Designation		
	1 Sri Bishnupada Sethi, IAS	Commissioner-cum-Secretary Fisheries & ARD Deptt-cum Chairman, Management Society, Fishing Harbour Paradeep		
00:0:		A.D.M, Paradeep-cum-Head of EB, MSFH, Paradeep		
	3 Sri Pratap Ranjan Rout Joint Director of Fisheries, (Coastal), Cuttack			
	4 Sri Subal Ch. Mohanty	Managing Director, FISHFED, Bhubaneswar		
:	5 A. Alok Ranjan Patra	Asst. Engineer ,FED, Bhubaneswar		
(	5 Sri Jnanaranjan Samal	D.F.O, Jagatsinghpur		
7	7 Sri P. K Rout	Principal, BWTC, Paradeep		
8	Sri B. P. Mohapatra	Addl.Fy.Officer (M),Kujang -cum-Secretary, MSFH		
9	Sri Subhrakanta Mohapatra	State Co-ordinator, NETFISH-MPEDA		
10	Sri Srikant Parida	President, OMFPA, Paradeep		
11	Sri K. K. Ray	General Secretary, OMFPA		
12	Sri Sumant Ku Biswal	President, Samudrik MUBBPSS Ltd.		
13	Sri Amarjeet Jena	President, Paradeep Marine PFP & MCS Ltd, Paradep		
14	Sri Bhagabat Nayak	President, Utkal Marine PFP&MCS Ltd, Paradeep		
15	Sri S.K Barik	Secretary, Utkal Marine PFP & MCS Ltd., Paradeep		
16	Sri Rashmi Ranjan Parida	Treasurer, OMFPA		
17	Sri Jajna Kumar Rout	Rep. Traditional Fishermen Association, Paradeep		
18	Sri V.K.K Pattnaik	Asst. Engineer ,FED		
19	Sri G. J. Rao	A.F.O, Paradeep		
20	Sri Gayadhar Jena	Programme Co-ordinator, NETFISH-MPEDA		
21	Sri Pravat Ku. Das	AGM, FISHFED		
22	Sri Kamala Lochan Behera	Accountant, MSFH		
23	Sri Gopal Krishna Mohanty	Asst. Manager, MSFH		
24	Sri B.B. J. Sahoo	Manager, MSFH		

0	Items	Category	Current tariff	Suggested tariff	Remarks
1	Entry of goods	Through Auto	Rs 200/- per entry		1.Entry tax will be collected from Chicken, Ice, Grocery, vegetable dall other loaded vehicles entering FH.
		Through Light Vehicle (407/pick up)	Rs 400/- per entry		2. Commercial salt trade is banned.
		Through Heavy Vehicle	Rs 1000/-per entry		
		JCB	Nil	100/entry	4
		Hydra	Nil	200/entry	
		Crane	Nil	500/entry	
2	2 Exit of goods (prawn & fish	Through Auto	Nil	100/exit	Exit tax is collected @ Rs 100/- per ton of fish and @ Rs 600/- per ton of prawn at Dhamara FH
		Through Light Vehicle	Nil	200/exit	
		Through Heavy Vehicle	Nil	500/exit	
3	Berthing fees	Mechanized Vessels	Rs 300/- per month	Rs 500/- per month	Small teppa are paying berthing fees for 5 months
		20 HP Motorized Boat	Rs 200/- per	Rs 300/- per	only which may please be
		Small Teppa	Rs 150/-per month	Rs 200/-per	increased to 7 months.
	Berthing charges of	Outside boats coming for shelter	Rs 300/- per day	Rs 500/- per day	
-	outside boats	Big Vessels	The second secon	Rs 3000/- per	
	Ground rent of GS & Shopping Unit		Rs. 3.00 per Sq. ft./ month	Annual Country of the	
	onopping out				Small – Rs 289/ pm, Medium-Rs. 578/pm & Big- Rs.1156/pm
	Temporary Cabin		Rs 300.00 per Cabin per month	**	
	Ice Godowns /Temporary Shed		Rs 1.00 per Sq.ft./ month		
8		Person Entry	Rs 2/- per day	••	Minimum entry fee for
		Trolley	Rs 5/- per day		stakeholders.
		Auto Rickshaw Light Vehicle	Rs 10/- per each entry		
0		Heavy Vehicle	Rs 20/- per each entry		
9	Water Charges		Rs 10.00 per 100 ltrs		Modified consequent upon tariff hike made by PPT from time to time.

### ANNEXURE-III

## Expenditure incurred during the period from 01.12.2015 to 30.09.2016

SI.	Sub-head of Expenditure	Amount
1	Meeting Exp.	37,200.00
2	Stationary	13,982.00
3	Fuel	26,202.00
4	R & M	66,010.00
5	Bleaching & Chemicals	27,200.00
6	Equipments	211,745.00
7	Electrical	23,395.00
8	Printing	58,287.00
9	Postage	400.00
10	Vehicle	6,596.00
11	Contigency	28,593.00
12	Advertisement Cost	28,023.00
13	Tax Consultancy fees	3,256.00
14	Annual Repair & Maintainance	548,020.00
15	Bank Charges	20.00
16	Website Renewal	3,000.00
17	Uniform	12,292.00
18	Hire Charges of Vehicle	13,345.00
19 [	Deposit of TDS	1,155.00
20 \$	Salary to Staff	1,373,785.00
21	EPF Dues	63,089.00
22 F	P.Tax	7,500.00
23 \	Wages of Workers & Sweepers	1,459,680.00
	Salary of Security Guards	233,784.00
25 V	Water Bill Paid to PPT	2,000,000.00
26 E	Energy Bill Paid to PPT	1,092,769.00
(	G.TOTAL	7,339,328.00